

**Middlesex Borough Planning Board
1200 Mountain Ave., Middlesex, NJ 08846
Minutes
January 13, 2016**

1. Call to Order

Board Clerk, Karen Wick called the meeting to order at 7:33 p.m.

2. Open Public Meeting Act Statement

Board Clerk, Karen Wick read the Open Public Meeting Act Statement.

3. Roll Call

Upon voice count the following members were present- Al Lowande, Andy Galida, Jim Green, Robert Schueler, John Sweeney, Michele Tackach, Paul Woska and Frank Ryan.

4. Reorganization

A. Election of Planning Board Officers

1. Chairperson

The Board Clerk asked for nominations for this position.

Member Lowande nominated Andy Galida for Chairperson of the Planning Board, seconded by Member Schueler.

The Board Clerk asked if there were any other nominations for this position, there being none closed the nominations for this position. Vote: Member Lowande-yes, Member Galida-yes, Member Green-yes, Member Schueler-yes, Member Sweeney -yes, Member Tackach-yes, Member Woska-yes, Member Ryan-yes. Motion passed.

The gavel was given to Chairperson Galida.

2. Vice Chairperson

Chairperson Galida asked for nominations for this position.

Member Lowande nominated Paul Woska for Vice Chairperson of the Planning Board, seconded by Member Tackach. Vote: Member Lowande-yes, Chairperson Galida-yes,

Member Green-yes, Member Schueler-yes, Member Sweeney -yes, Member Tackach-yes, Member Woska-yes, Member Ryan-yes. Motion passed.

3. Secretary

Chairperson Galida asked for nominations for this position.

Chairperson Galida nominated Al Lowande for Secretary of the Planning Board, seconded by Member Woska.

Chairperson Galida asked if there were any other nominations for this position, there being none closed the nominations for this position. Vote: Member Lowande-yes, Chairperson Galida-yes, Member Green-yes, Member Schueler-yes, Member Sweeney-yes, Member Tackach-yes, Member Woska-yes, Member Ryan-yes. Motion passed.

B. Appointment of Board Attorney

The Subcommittee recommended DiFranseco, Bateman, Coley from the 2 RFP's received for the Attorney Position.

Member Schueler made a motion to appoint DiFranseco, Bateman, Coley as Planning Board Attorney for 2016, seconded by Member Lowande. Vote: Member Lowande-yes, Chairperson Galida-yes, Member Green-yes, Member Schueler-yes, Member Sweeney-yes, Member Tackach-yes, Member Woska-yes, Member Ryan-yes. Motion passed.

C. Appointment of Board Planner

The Subcommittee recommended Ricci Planning from the 2 RFP's received for the Planner Position.

Member Schueler made a motion to appoint Paul Ricci of Ricci Planning as the Planner of the Planning Board for 2016, seconded by Member Woska. Vote: Member Lowande-yes, Chairperson Galida-yes, Member Green-yes, Member Schueler-yes, Member Sweeney- yes, Member Tackach-yes, Member Woska-yes, Member Ryan-yes. Motion passed.

D. Appointment of Board Engineer

The Subcommittee recommended Najarian Associates from the 2 RFP's received for the Engineer Position.

Member Green made a motion to appoint Bob Bucco of Najarian Associates as the Engineer of the Planning Board for 2016,seconded by Member Lowande. Vote: Member Lowande-yes, Chairperson Galida-yes, Member Green-yes, Member Schueler-yes,

Member Sweeney- yes, Member Tackach-yes, Member Woska-yes, Member Ryan-yes. Motion passed.

E. Recording Secretary

Chairperson Galida made a motion to appoint Karen Wick as Recording Secretary to the Planning Board, seconded by Member Tackach. Vote: Member Lowande-yes, Chairperson Galida-yes, Member Green-yes, Member Schueler-yes, Member Sweeney-yes, Member Tackach-yes, Member Woska-yes, Member Ryan-yes. Motion passed.

F. Board Clerk

Chairperson Galida made a motion to appoint Karen Wick as Board Clerk to the Planning Board, seconded by Member Lowande. Vote: Member Lowande-yes, Chairperson Galida-yes, Member Green-yes, Member Schueler-yes, Member Sweeney-yes, Member Tackach-yes, Member Woska-yes, Member Ryan-yes. Motion passed

G. Approval of 2016 Meeting Schedule

Member Schueler made a motion to approve the 2016 Meeting Schedule as presented, seconded by Member Sweeney. Vote: Member Lowande-yes, Chairperson Galida-yes, Member Green-yes, Member Schueler-yes, Member Sweeney- yes, Member Tackach-yes, Member Woska-yes, Member Ryan-yes. Motion passed.

H. Approval of Regulations

Member Lowande made a motion to approve the Rules of Order,seconded by Member Green. Vote: Member Lowande-yes, Chairperson Galida-yes, Member Green-yes, Member Schueler-yes, Member Sweeney- yes, Member Tackach-yes, Member Woska-yes, Member Ryan-yes. Motion passed.

I. Approval of Official Newspaper

Chairperson Galida made a motion to approve the Courier News as the official newspaper, seconded by Member Schueler. Vote: Member Lowande-yes, Chairperson Galida-yes, Member Green-yes, Member Schueler-yes, Member Sweeney- yes, Member Tackach-yes, Member Woska-yes, Member Ryan-yes. Motion passed.

4. Approval of Minutes

Member Lowande made a motion to approve the December 9, 2015 meeting minutes, seconded by Member Schueler. Vote: Member Lowande-yes, Chairperson Galida-yes, Member Green-yes, Member Schueler-yes, Member Tackach-yes, Member Woska-yes. Member Sweeney-abstain and Member Ryan- abstain. Motion passed.

5. Board Member Comments

Chairperson Galida welcomed Member Ryan back onto the Board and updated Member Ryan on previous applications.

The Board was also reminded of the end time for meetings.

6. Public Comments

Chairperson Galida opened the meeting to the public, there being no public present he then closed the public portion of the meeting.

There being no further business Member Lowande made a motion to adjourn the meeting at 8:17pm, seconded by Member Schueler. Vote: All in favor. Motion passed.

Secretary

Karen Wick, Board Clerk